



केन्द्रीय उपकरण अभिकल्प संस्थान : हैदराबाद
CENTRAL INSTITUTE OF TOOL DESIGN: HYDERABAD
(भारत सरकार की सोसईटी – सुक्ष्म, लघु, और मध्यम मंत्रालय)
(A Govt. of India Society – Ministry of Micro, Small & Medium Enterprise)

Advt. No. CITD/Estt./Rec./AA-Contract/2024

Date: 27.03.2024

WALK-IN INTERVIEW

Central Institute of Tool Design (CITD), Hyderabad, Telangana is invited applications from Indian Nationals possessing excellent academic record and relevant work experience for contractual positions for the following post.

1	Name of the Post	Accounts Assistant (On Contract)
2	Department	Accounts
3	No of Post	01 (One)
4	Qualification	Bachelor's Degree in Commerce / Master's Degree in Commerce/MBA/ ICWA(Inter)/ CA(Inter) from a recognized University (or) Institute (or) College with at least second class.
5	Experience	Minimum of 2 to 3 years of working experience in relevant field Knowledge of working in Tally ERP, MS Word and MS Excel. Fresher's with good knowledge of accounts/Tally may also be considered
6	Age	Below 45 Years
7	Pay	Consolidated pay based on qualification & Experience
8	Mode of Recruitment	The post is purely temporary and contract in nature
9	Period of Contract	Initially for a period of 11 months which may be extended further based on satisfactory performance and requirement of service
10	Walk in Date	1 st April 2024 (Registration from 9.30hrs to 12.00hrs)

Sd/-
Principal Director