

MSME-TOOL ROOM, HYDERABAD
 CENTRAL INSTITUTE OF TOOL DESIGN
 (Ministry of MSME- A Govt. of India Society)
 Balanagar, Hyderabad – 500 037
 TEL.No. 23776168 FAX No.040-23772658
 E-mail: purchase@citdindia.org Visit: www.citdindia.org

Date: 19.11.2022

E - PROCUREMENT NOTICE

TENDER FOR PROVIDING TECHNICAL MANPOWER SERVICES ON OUTSOURCING BASIS at Hyderabad / Vijayawada/ Chennai/Kolar/any upcoming Extension Centres

Online tenders are invited from Government registered firms fulfilling all terms and conditions for providing manpower service on outsourcing basis at '**CENTRAL INSTITUTE OF TOOL DESIGN**

Sl. No.	Tender search by Organisation	Description	Tender Fee Rs.	P BG Rs.	Due date for submission of tender	Opening of tender
1.	Development Commissioner MSME Central Institute of Tool Design, Hyderabad	<u>TECHNICAL MANPOWER SERVICES ON OUTSOURCING BASIS at Hyderabad / Vijayawada/ Chennai/Kolar /any upcoming Extension Centres</u>	2,500/- for each Tender (Online /Offline)	Submission of Bid securing declaration (Annexure-II)	14.12.2022	16.12.2022

The detail specification along with General Terms and Conditions may be downloaded from website by logging on to e-procurement portal <http://eprocure.gov.in/eprocure/app> on payment of Tender schedule cost & EMD as mentioned above. The bidders are advised to enroll/register on the e-procurement website. In order to submit the bids, the bidders are required to have Digital Signature Certificates issued by any of the Certifying authority of India. The Bidders shall be solely responsible for checking the website for any addendum/corrigendum issued in this regard and take into consideration the same during submitting the bids. The bids are to be submitted on online through CPP portal <http://eprocure.gov.in/eprocure/app>.

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 TEL.No.23772747, 23776268 FAX No.040-23772658
 E-mail: citdpurchase@citdindia.org Visit: www.citdindia.org

**TENDER FOR PROVIDING TECHNICAL MANPOWER SERVICES ON
 OUTSOURCING BASIS at Hyderabad / Vijayawada/ Chennai/Kolar/any
 upcoming Extension Centres**

Ref: CITD/ADMIN//TECH/22-23

Date: 19.11.2022

CITD invites **on-line bids** from Licensed Contractors for providing manpower service on outsourcing basis at '**CENTRAL INSTITUTE OF TOOL DESIGN**' as per defined specification Terms & Conditions mentioned below.

Prospective Bidders may download the Tender Document from www.citdindia.org / <https://eprocure.gov.in/eprocure/app>. Bidders are advised to go through instructions provided at "Instructions for online Bid Submission" and submit duly filled bids online on the website <https://eprocure.gov.in/eprocure/app> as per the schedule given in the Tender Document.

Sl.No	Specifications
1.	<p align="center"><u>PROVIDING TECHNICAL MANPOWER SERVICES ON OUTSOURCING BASIS at Hyderabad / Vijayawada/ Chennai/Kolar/any upcoming Extension Centres</u></p>

Detailed specifications should be provided along with supporting technical literature if any, quotations with inadequate information will not be considered.

Terms & Conditions:

DETAILS OF MANPOWER REQUIREMENT

The details of manpower requirement are given at **ANNEXURE-I with Unskilled/Semi Skilled/Skilled/ High Skilled category with Minimum Wages Act 1948 (CENTRAL ACT)** as per A/B/C cites.

Location of work : Hyderabad / Vijayawada/ Chennai/Kolar/any upcoming Extension Centres.

TENDER FEE:- Rs.2500/- (Non Returnable)

1. Tender Fee shall be transferred through NEFT/RTGS and Soft copy of the Transaction ID shall be uploaded in CPP Portal along with Technical Specifications. **Beneficiary details: Name: Central Institute of Tool Design, A/c No: 52065280065, Bank Name- State Bank of India, Balanagar X Road Branch, Balanagar, IFS Code: SBIN0020085.**

EMD:- Bid Securing Declaration Form shall be submitted along with Tender Documents enclosed as Annexure -II.

2. Documents of Technical specifications must be submitted in **PDF format** only.
3. Detailed Scope of work, specifications, terms and conditions can be obtained through **CPP Portal** & CITD website www.citdindia.org **from 19.11.2022. The due date for receipt of tenders is 14.12.2022 at 05.00 PM. The bids will be opened on 16.12.2022 at 11.00 A.M. at CITD, Hyderabad.**
4. The Institute reserves the right to increase or decrease the Manpower in any Category or postpone / cancel / reject / alter any or all the tenders without assigning any reason.

Validity:

Offer terms and conditions should be clearly mentioned, taxes if any should be exclusive Bids should be valid for 90 days.

SIGNING OF CONTRACT

The selected bidder(s) shall be required to enter into a contract with CITD within 14 (fourteen) days of the award of the contract or within such extended time period as may be specified. The contract will be for a period of **ONE YEAR** which will be in force **w. e. f. Contract award date**. The contract may be extended for further periods depending upon the requirement and performance of the agency/service provider and same will be purely on discretion of the competent authority of CITD.

PENALTY FOR NON-PERFORMANCE OF THE CONTRACT

There will be a levy of an appropriate penalty upon the agency/service provider for non-performance of the contract and violation of any terms & conditions of the contract. The extent and amount of penalty will be decided by the competent authority of CITD which will be binding upon the bidder.

PAYMENT TERMS

The Contractor /Agency/Service provider will raise invoice in triplicate in respect of a particular month in the subsequent month and it should be addressed to **The Principal Director, CITD , Balanagar, Hyderabad – 500 037**. The payment will normally be released within 10 (ten) days from the date of receipt of invoice after necessary deduction at source. On the basis of duly certified attendance sheets by CITD the agency/service provider will first release salary of their deployed staff and then raise the invoice for payment.

Submission of Bids:

Two bid On-line System: Two bid system will be followed for this tender. In this system bidder must submit their offer on-line as explained below "Technical bid" shall contain (pdf format –online) & "Commercial Bid" shall contain: (in Excel format i.e in BOQ format only through online only.)

- a. Duly filled Technical & commercial Bid with proper Office seal and signature of authorized person with name, designation & contact no. The bid should be upload through online only.
- b. Commercial bids will be opened that the parties who have qualified Technically.
- c. Authorization letter issued by the competent authority of bidder authorising the signatory to sign on behalf of the bidder.
- d. Other documents necessary in support of eligibility criteria, brochures etc.

Note: CITD reserves the right to reject the bid if any of the above listed documents is not submitted. **All the documents shall be signed, stamped and numbered**
The techno-commercial bid should addressed to:

**Principal Director,
Central Institute of Tool Design,
Balanagar, Hyderabad - 500 037.
Email: purchase@citdindia.org**

**Last date for submission of bids: before 13.12.2022 by 17:00hrs.
Bids will be opened on 15.12.2022 at 11.00 A.M at CITD, Hyd- 37**

The bid must be submitted on-line. The Tender Fee should pay through NEFT/RTGS only. Any clarifications / information can be contacted Shri. S.Ramakrishna, Asstt.Dir(A&A) through email: purchase@citdindia.org OR over telephone No. 040-23776168.

Tender Reference No.: **CITD/Admn/TECH/22-23** shall be mentioned in the Bid.

INSTRUCTIONS FOR ONLINE BID SUBMISSION

The Bidders are required to submit softcopies of their bids electronically on the CPP Portal, using valid digital signature certificate. The instructions given below are meant to assist. The bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and may submit their bids through online on CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>

REGISTRATION

- Bidders are required to enroll on the e-procurement module of the CPP Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link [click here to enroll](#). Enrollment of the CPP Portal is free of charge.
- As part of the enroll process, the bidders will be required to choose a user name and assign a password for their accounts.
- Bidders are advised to register their valid email id / addresses and mobile nos as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrollment, the bidders will be required to register their valid digital signature certificate(Class II/III certificates with signing key usage) issued by any certifying authority, recognized by any CCA India with their profile.
- Online one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- Bidders then log into the site through the secured log in by entering their user id or Password and the password of the DSC / etoken.

SEARCHING FOR TENDER DOCUMENTS

- There are various such options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include tender id, organization name, location, date, value, etc., There is also an option of advanced search for tenders, where in the bidders may combine a number of search parameters such as organization name, firm of contract, location, date, other key words etc., To search for a tender published on the CPP Portal.
- Once the bidder has selected the tenders, they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'MY Tenders' Folders. This would enable the CPP Portal to intimate the bidders through SMS / Email in case there is any corrigendum issued to the tender document.
- The bidder should make a note of the unique tender id assigned to each tender in case they want to obtain any clarification/ help from the help desk.

PREPARATION OF BIDS

- Bidders should take into account any corrigendum published on the tender document before submitting their bids.
- Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Any deviations from these may lead to rejection of the bid.
- Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / scheduled and generally, they can be in pdf/ XLS / RAR/ DWF Formats. Bid documents may be scanned with 100 dpi with black and white option.
- To avoid the time and efforts, required in uploading the same set of standard documents which are required to be submitted as part of every bid, a provision uploading such standard documents (Ex: PAN card copy, Annual reports, Auditors certificates etc.)has been provided to the bidders. Bidders can use " My Space area available them to upload such documents. These documents may be submitted from the MY space area while submitting a bid, and need not to be upload again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS:

- Bids should log into the site well in advance for bid submission so that he /she upload the bid in time i.e on or before the bid submission Date & time. Bidder will be responsible for any delay due to other issues.
- The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- Bidder has to select the payment option as offline to pay the tender fee / EMD as applicable & enter details of the instrument(s).
- Financial bids to be submitted in Excel and BOQ format.
- The server time (which is displayed on the bidders dash board.)will be considered as the standard time for referencing the deadline for submission of the bids by the bidders, opening of bids etc., the bidders should follow this time during bid submission.
- All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 Encryption technology. Data storage encryption of sensitive fields is done.
- The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- Upon the successful and timely submission of bids, the portal will give successful bid submission message and a bid summary will be displayed with the bid no. and date & time of submission of the bid with all other relevant details.

ASSISTANCE TO BIDDERS

- Any queries related to the tender document and the terms & conditions contained therein should be addressed to the tender inviting authority for a tender are the relevant contact person indicated in the tender.
- Any queries relating to the process of online bid submission or queries relating to the CPP Portal in general may be directed to the 24 * 7 CPP Portal Helpdesk. The contact no. for the helpdesk is 18002337315.

GENERAL INSTRUCTIONS TO THE BIDDERS

- The tenders will be received online through Portal <https://eprocure.gov.in> / [eprocure/app](https://eprocure.gov.in/eprocure/app). In the technical bids, the bidders are required to upload all the documents in pdf format.
- Possession of valid class -II/III digital signature certificate (DSC) in the form of smart card / etoken in the company" name is a pre-request for registration and participating in the bid submission activates through <https://eprocure.gov.in> / [eprocure/app](https://eprocure.gov.in/eprocure/app). Digital signature certificate can be obtained from the authorized certifying agencies, details which are available in the <https://eprocure.gov.in> / [eprocure/app](https://eprocure.gov.in/eprocure/app). under the link information above DSC. Tenders are advised to follow the instructions provided in the instructions to the tenders for the e-submission of the bids online through the CPP Portal for the procurement at <https://eprocure.gov.in> / [eprocure/app](https://eprocure.gov.in/eprocure/app).

Put company's address stamp

(Technical bid) Company Profile

TENDER FOR PROVIDING MANPOWER SERVICES ON OUTSOURCING BASIS

DETAILS OF THE FIRM & EXPERIENCE Etc.:

Sl No	Description / particulars	Information
1	Name of the Firm, Authorized person and address & Telephone No.	
2	<u>Age of the Organization:</u> No. of years experience in the field	
3	Satisfactory completion certificate of 3 (three) similar work done.	
4	<u>Statutory Fulfillment details:</u> 1. Valid Labour Contract Licence No. & Validity upto 2. Income tax Pan No. 3. ESI Code No. 4. P.F.Code No. 5. GST Tax No. 6. PAN No.	
5	Not blacklisted certificate in the form of affidavit.	
6	Non-relation certificate with the employees of CITD on the letterhead of the firm	
7	Income Tax Return and Audited Balance Sheet of the last financial year	
8	GST Tax Returns	
9	Whether your organization is providing uniforms to your employees	
10	Whether any proceedings initiated/pending against your firm/your employee by any statutory/legal/Police authorities.	
11	Details of Performance Bank Guarantee for Rs.2,00,000/- (Two lakhs Only) to be deposit with CITD on receipt of rate contract agreement.	
12	Any other information	

Signature of Authorised Person:
Designation & Seal of the Firm:

The Principal Director
Central Institute of Tool Design
Balanagar, Hyderabad — 500 037

DECLARATION OF THE TENDERER

I / We do hereby distinctly and expressly declare and acknowledge that before submission of my/our tender, I/We carefully followed the Instructions in the tender notice and have read the conditions, specifications and the relevant clauses of all the labour statutes.

I/We have made such examination in the Tender documents and specifications etc., and the location where the said work is to be done and such investigation of the work required to be done and in regard to the manpower required to be furnished so as to enable me /us thoroughly to understand the intention of the same and the requirements, agreements, stipulations etc., containing in the contract and in the said specifications and distinctly agree that I/We will not hereafter make any claim or payment upon the Institute based upon or arising out of alleged misunderstandings and misconception on my/our part of the said requirements, agreements, stipulations, restrictions and conditions etc.

I /We also declare and undertake payment of statutory contribution to PF, ESI & GST by way of separate challans in respect of our employees posted at the Institute and produce the proof of payment along with monthly bill for processing the payment.

I/Weenclosed the documents as required in the Tender Notice.

SIGNATURE OF CONTRACTOR

FIRM SEAL

MSME TOOL ROOM – HYDERABAD
CENTRAL INSTITUTE OF TOOL DESIGN
BALANAGAR, HYDERABAD – 500 037

THE FOLLOWING DOCUMENTS ARE MANDATORY TO QUALIFY TECHNICALLY AND ALSO FOR PROVIDING MANPOWER SERVICES ON OUTSOURCING BASIS

1. In order to qualify technically, all the Licensed & Registered Contractors should produce the following valid documents failing which those bids will be declined summarily.

- Labour contract License
- Firm registration
- Income Tax Number
- ESI Registration
- PF Registration
- GST Registration & No.
- PAN No.

2. Contractor should quote their Service charges on total lumpsum amount offered Per month for the total engaged employees.

3. Monthly bills will be released on submission of proof of statutory payment of ESI , PF & GST by the Contractor.

4. Contractor shall be responsible for strict compliance of statutory liabilities of PF ESI, Minimum wages & GST.

5. For other general conditions which form part of the contract, Please refer Annexure.

TENDER FOR PROVIDING MANPOWER SERVICES ON OUTSOURCING BASIS

General Terms and Conditions of Contract

- 1) Sub-Contracting: Sub-Contracting of the job will not be allowed at any cost.
- 2) Based upon CITD Budget/ allocation of funds, Category of employment (**Unskilled/Semi Skilled/Skilled/ High Skilled**) mentioned in the Annexure – I AND actual number of manpower required by CITD, will be decided at the time of Contract Award.
- 3) Any engaged Manpower shall able to work any CITD centres/branches Locations (Hyderabad / Vijayawada/ Chennai/Kolar/any upcoming Extension Centres).
- 4) Dearness Allowance will be paid as per Minimum Wages Act 1948.
- 5) No Annual Increment OR Any other allowance/ perks/Honorarium/ extra Salary will not be paid to any outsourced employee who engaged through this fixed tenured Tender contract agreement. **AND ALSO any experience /Service /job /work certificate letters will not be issued by CITD. It is sole responsibility of Contract employer.**

- 6) Any Grievance or Complaint belongs to engaged manpower shall be addressed to the Agency / Service Provider / Contract ONLY.
- 7) COVID – 19 Norms shall be followed during working time in campus (Wearing Mask , Sanitization of Hands and Social Distancing).
- 8) All services shall be performed by persons qualified and skilled in performing such services as per the eligibility criteria indicated for each category.
- 9) The persons supplied by the agency/service provider should not have any police records/criminal cases pending against them. The agency/service provider should make adequate enquires about the character and antecedents of the person whom they are recommending. The agency/service provider should also ensure that the personnel deployed are medically fit & Certificate of their medical fitness is to be provided when called for.
- 10)The agency/service provider shall withdraw/replace such employees who are not found suitable by the office for any reasons immediately, if such request is made.
- 11)The agency / Service Provider shall promptly pay the EPF , ESIC & GST contributions as per Rules to their engaged manpower and proof of the same will be submitted to CITD every month along with the Monthly Bill.
- 12) The agency/service provider shall engage such number of required employees as required from time to time. The said employees engaged by the agency/service provider shall be the employees of the agency/service provider and it shall be agency/service provider's duty to pay salary and other dues as applicable every month. There is no master & servant relationship and further that the said person of the service provider shall not have any claim for absorption in CITD.
- 13)The employees to be provided by the agency/service provider may have to work at anywhere within CITD Main / Sub Centres/ Extension or upcoming Centres.
- 14)The agency/service provider's personnel shall not claim any benefit/compensation/absorption/regularization of services under the provision of the Industrial Disputes Act, 1947 or Contract Labour (Regulation & Abolition) Act, 1970.
- 15) The agency/service provider's personnel shall not divulge or disclose to any person, any details of office, operational processes, technical know-how, security arrangements and administrative/organizational matters as most are of confidential/secret nature.
- 16)The agency/service provider's personnel working should be polite, cordial, positive and efficient, while handling the assigned work so that their actions promote goodwill and enhance the image of office.
- 17)The agency/service provider shall ensure proper conduct of his personnel in office premises, and enforce prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work.
- 18)The agency/service provider shall be responsible for any act of indiscipline on the part of persons deployed by it.

- 19) That the persons deputed shall not be below the age of 18 (eighteen) years.
- 20) The agency/service provider has to provide photo identity cards to the persons employed by it for carrying out the works under Rule 76 of the Contract Labour (Regulation & Abolition) Act 1970.
- 21) The transportation, food, medical and other statutory requirements in respect of each personnel of the service provider shall be the sole responsibility of the agency/service provider.
- 22) Working hours would be normally 8.5 hours per day (including lunch break) for 1st / 2nd / 3rd shift from Monday to Saturday or as notified from time to time. The personnel will be required to follow holidays of CITD notified.
- 23) That the agency/service provider will be wholly and exclusively responsible for payment of wages to the persons engaged by it in compliance of the statutory obligation under all related legislations as applicable to it from time to time including Minimum Wages Act, Employment Provident Fund, ESI Act etc. and we will not incur any liability for any expenditure whatsoever on the persons employed by the agency on account of the obligation. The agency will be required to provide particulars of EPF, ESI of its employees engaged under it.
- 24) That the agency/service provider must ensure that the wages of their deployed staff are released within 10 (Ten) days of the following month, irrespective of receipt of payment from CITD.
- 25) The agency/service provider shall pay wages and follow as per Minimum wages act 1948(Central) from time to time to all deployed staff depending on their performance and experience. The agency/service provider shall issue salary slip to all deployed staff on monthly basis accordingly.
- 26) No wage/remuneration will be paid to any staff for the days of absence from duty. This applies when there is no leave balance in account of the employee.
- 27) The agency/service provider shall provide suitable replacement of any person leaving the job at the earliest at no extra cost.
- 28) In case of leave of the employees of agency/service provider, their applications should firstly be forwarded by the agency/service provider (either by written letter or by e-mail or by FAX or SMS) and then it will be considered suitably by the competent authority of CITD.
- 29) There will be penalty upon personnel of the agency/service provider for availing any unauthorized leave (ie leave without proper advance information) which will be equivalent to 1 (one) day salary of the concerned personnel of the agency/service provider.
- 30) **CITD** will not be liable for any loss, damage, theft, burglary or robbery of any personal belongings, equipment or vehicles of the personnel of the agency/service provider.

- 31) That the agency/service provider on its part and through its own resources shall ensure that the goods, materials and equipments etc. are not damaged in the process of carrying out the services undertaken by it and shall be responsible for acts of commission and omission on the part of its staff. If CITD suffer any loss or damage on account of negligence, default or theft on the part of the employees/agents of the agency, then the agency/service provider shall be liable to compensate for the same. The agency/service provider shall keep fully indemnified against any such loss or damage.
- 32) CITD will maintain an attendance register in respect of the staff deployed by the agency/service provider on the basis of which wages/remuneration will be decided in respect of the outsourced staff at the approved rates.
- 33) The agency/service provider shall conduct physical inspection minimum two times per month of their staff and countersign the attendance register at CITD or any branch where manpower is provided.
- 34) No part of the contract nor any share or interest therein shall in any manner or degree be transferred, assigned or sublet by the agency/service provider directly or indirectly to any person, firm or whosoever.
- 35) Either party can terminate the agreement by giving 1 (one) month notice in advance. If the agency fails to give 1 (one) month notice in writing for termination of the agreement, then Performance Bank Guarantee (PBG) will be forfeited.
- 36) That on the expiry of the agreement, unless extended formally, the agency will withdraw all its personnel and clear their accounts by paying them all their legal dues.
- 37) In the event of any dispute arising touching any of the clauses of the agreement, the matter will be referred to the competent authority of CITD, whose decision shall be binding on both the parties.
- 38) The personnel of the agency/service provider shall not join any labour union or resort to strikes or demonstrations or any other agitation of this nature. The personnel shall neither directly or indirectly join nor assist any commotion of civil nature and they will render their sincere services during any kind of natural calamities to their best extent. The personnel must not in any way act against interest of CITD.
- 39) Any or all disputes arising out of these presents shall be settled by arbitration at Hyderabad jurisdiction under The Arbitration & Conciliation Act by a single Arbitrator to be appointed by the Principal Director, CITD, Hyderabad .
- 40) The Contract shall be interpreted and have effect in accordance with the law of India and any suit or other proceeding relating to this contract lies within the jurisdiction of High Court of Telangana.
- 41) Successful Agency/ contractor shall execute an agreement in the prescribed format and shall submit PBG as per terms and conditions of the Tender with appropriate value. No Interest will be paid on PBG at any point of time before or after completion of Tender / Agreement / Award.

PRINCIPAL DIRECTOR

ANNEXURE – I

CITD - MAN POWER REQUIREMENT LIST			
S.No	AREA OF WORKING OR MACHINES	Category (Unskilled/ Semiskilled/Skilled / Highskilled)	Total No.of Operators <u>OR</u> Persons required (estimated for 2022-2023 period)
1	3D CNC MILLING Programmers	High Skilled	2
2	HORIZONTAL MACHINING CENTRE 800I	Skilled	14
3	VERTICAL MILLING CENTRE Double Coloumn	Skilled	
4	VERTICAL MILLING CENTRE 800 - I	Skilled	
5	VERTICAL MILLING CENTRE 800 - 2	Skilled	
6	VERTICAL MILLING CENTRE VML800- Lokesh	Skilled	
7	VERTICAL MILLING CENTRE 600 - II	Skilled	
8	VERTICALMILLING CENTRE VMC 1000XP	Skilled	
9	VERTICAL MILLING CENTRE 1000 - 1	Skilled	
10	VERTICAL MILLING CENTRE 1000 - 2	Skilled	
11	VERTICAL MILLING CENTRE GX 600 - 1	Skilled	
12	VERTICAL MILLING CENTRE GX 600 - 2	Skilled	
13	5 Axis Milling Machine(NEW)	High Skilled	1
14	CNC LATHE M/C SV 150	High Skilled	2
15	CNC LATHE COBRA 42	High Skilled	
16	CNC LATHE STALLION200	High Skilled	
17	CNC Cylindercal Grinding -KELLEN BURGER	Skilled	1
18	CNC CMM Prismo - S	High Skilled	2
19	CMM LKV 876	High Skilled	
20	POLLISHING-SECTION(DIE POLISHING)	Skilled	2
21	CNC Wire Cut- AGIE	Skilled	4
22	CNC Wire Cut Machine -1	Skilled	
23	CNC Wire Cut Machine -2	Skilled	
24	CNC EDM Machine - 1	High Skilled	2
25	CNC EDM Machine - 2	High Skilled	
26	Shibaura Injection Moulding Machine(New Machine)	Skilled	1
27	CONVENTIONAL MILLING	Skilled	2
28	CONVENTIONAL LATHE	Skilled	2
29	CYLINDRICAL GRINDING	Skilled	1
30	Surface Grinding machine	Skilled	1

31	Jig Boring-DRO	Skilled	1
32	Tool and Cutter Grinder	High Skilled	1
33	Tool and Die Makers	High Skilled	2
34	PLUMBER (GENERAL FITTING)	Unskilled	1
35	CARPENTER	Unskilled	1
36	MACHINES CLEANING / OFFICE BOY (HELPERS)	Unskilled	4
37	Mechanical Maintenance	High Skilled	3
38	Electrical & Electronics Maintenance	High Skilled/ Skilled	5
	TOTAL		55
	Note; All above positions more than 3 years experience required . Qualification : ITI/Diploma/Btech or above 3 Years experience required.		

Tender ID : CITD/ADMIN//TECH/22-23

ANNEXURE - II

Bid Securing Declaration Form

Date: ----- Tender No. -----

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am/We are in a breach of any obligation under the bid conditions, because I/We

- a) Have withdrawn /modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid, or
- b) Having been notified of the acceptance of our Bid, by the purchaser during the period of bid validity (i)fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if Iam /We are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder, or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed:(insert signature of the person whose name and capacity are shown) In the capacity of (insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on ----- day of ----- (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a joint venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

Tender ID : CITD/ADMIN//TECH/22-23

PART-B: COMMERCIAL BID**QUOTATION FOR TECHNICAL MANPOWER SERVICES ON OUTSOURCING BASIS at Hyderabad / Vijayawada/ Chennai/Kolar/any upcoming Extension Centres**

S.NO.	LOCATION	Minimum Wage for Category of A/B/C Cities	Contractor's Commission / Service Charge in Percentage (%) PER MONTH ONLY
1	Hyderabad / Vijayawada/ Chennai/Kolar/any upcoming Extension Centres	Asper Minimum Wage Act 1948 (CENTRAL)	

Note :

1. Contractor should quote their Service charge / Commission in Percentage (%) per month only. Employer PF contribution – 13% & Employer ESI Contribution – 3.25% on Minimum wages as per Rules will be paid.
2. Monthly bills will be released on submission of proof of statutory payment of ESI , PF & GST by the Contractor.
3. Contractor shall be responsible for strict compliance of statutory liabilities of PF , ESI, Minimum wages & GST.

Do not forget to sign & put the agency seal on your commercial Bid document, failing which the Bid will be rejected summarily

Commercial bid should be uploaded in the prescribed BOQ format only.

Signature

Name of the Proprietor/Managing Director

Name & seal of the Agency